Ceremonies and Awards Time Lines

February (25 months out)

- Committee chair(s) recruited.
- Reports from previous Games reviewed.
- Committee formed and responsibilities defined.

March – August (24 – 19 months out)

- Draft work plan developed.
- Determine location of central venue.
- Develop draft opening and closing ceremonies plan.
- Develop draft awards ceremonies plans.
- Develop template sport opening and closing ceremonies plans – consult with each sport committee.

September – December (18 – 15 months out)

- Develop detailed opening and closing ceremonies plan.
- Develop detailed awards ceremonies plans.
- Coordinate the development of each sport opening and closing ceremony.
- Hold a theme song competition or choose an artist to produce a song.
- Arrange for Games torch and hand held lighting torch to be manufactured.

January – September (14 – 6 months out)

- Fine-tune opening and closing ceremonies plan. Submit the plan to the AWGIC for approval.
- Fine-tune awards ceremonies plans.
- Fine-tune each sport opening and closing ceremony.
- Receive Ulu medals from AWGIC Technical Director (inventory and secure).
- Order necessary supplies.
- Inspect site for opening/closing ceremonies and arrange for supplemental lighting, sound systems and security.
- Arrange permits (i.e. fireworks, parade).
- Arrange for security (i.e. Hodgson Trophy, opening ceremonies site).
• Recruit and begin training of volunteers.

October to February (5 – 1 months out)

• Identify personnel required for all events.
• Conduct training sessions as required.
• Arrange for printing of programs.

March - The Games

• Finalize all plans.
• Advertise Games opening and closing ceremonies in newspaper(s).

April

• Prepare and submit final report.